



# STATE OF CONNECTICUT

## DEPARTMENT OF EDUCATION



### JOB OPPORTUNITY SKILLED MAINTAINER OLIVER WOLCOTT TECHNICAL HIGH SCHOOL

[PLEASE FOLLOW THE APPLICATION FILING INSTRUCTIONS ON THE LAST PAGE](#)

**Open To:** The Public

**Location:** 75 Oliver Street, Torrington, CT 06790

**Hours:** Monday – Friday, 12:00 p.m. – 8:00 p.m.

**Salary:** \$40,539 – \$52,942

**Closing Date:** September 12, 2014

**Job Posting #:** 60332

#### EXAMPLE OF DUTIES:

Grounds care, construction and maintenance tasks; motor equipment services; planning and scheduling work; staff training; maintaining necessary supplies and equipment; keeping records and maintaining reports; and other related duties as required.

#### MINIMUM QUALIFICATIONS REQUIRED

##### KNOWLEDGE, SKILL AND ABILITY:

Considerable knowledge of methods, tools, equipment, materials and procedures of specific trade or work area concerned; some knowledge of maintenance problems and their proper handling; skill in manual and machine operations of trade or work area; some interpersonal skills; some oral and written communication skills; ability to follow written and oral instructions.

##### GENERAL EXPERIENCE:

Two (2) years' experience in one of the following areas:

1. One of the skilled trades (construction, maintenance and repair as a painter, plasterer, carpenter, electrician, mason, plumber and/or steamfitter, tinsmith or comparable trades person).
2. Landscape maintenance or vegetable gardening.
3. Operation of motor trucks or large buses.

##### PREFERRED EXPERIENCE:

The preferred candidate has experience performing skilled maintenance work in a school.

##### SPECIAL REQUIREMENT:

Incumbents in this class may be required by the appointing authority to possess appropriate current licenses or permits.

##### SUBSTITUTION ALLOWED:

Graduation from a vocational or technical school with a diploma designating completion of subject requirements in a maintenance trade area may be substituted for the General Experience.

**PHYSICAL REQUIREMENT:**

Incumbents in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity and must maintain such physical fitness as to be able to perform the duties. A physical examination may be required.

**WORKING CONDITIONS:**

Incumbents in this class may be required to lift moderate to heavy weights; may be exposed to significant levels of dust, heat and noise; may be exposed to extreme weather conditions and risk of injury from equipment.

Incumbents in this class may be required by the appointing authority to complete an asbestos removal program consistent with EPA guidelines for operations and maintenance. Incumbents may be required to use protective equipment such as respirators and safety goggles.

**Note:**

1. The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.
2. \*New hires to state employment start at the minimum of the above salary range.

**APPLICATION PROCEDURE/REQUIRED DOCUMENTS:**

**All required documents must be received by close of business on the closing date in order to be considered for an interview.**

1. Cover letter
2. An Application for Examination or Employment (CT-HR-12) which may be obtained from the Department of Education website at <http://www.sde.ct.gov>.
3. The names and contact information for (3) pertinent professional references.
4. If you are a State employee, please submit a copy of your two most recent service ratings.

**Note:** Current State Department of Education employees in the NP-2 bargaining unit are required to submit the CT-HR-12 application only.

**Oliver Wolcott Technical High School  
75 Oliver Street  
Torrington, CT 06790  
ATTN: Fran Carpenter, Business Manager  
TEL: (860) 496-5300**

**Applications will be accepted via U.S. mail or hand delivery only.**

The CTHSS is committed to a policy of equal opportunity/affirmative action for all qualified persons and equal access to Boy Scouts of America and other designated youth groups. The CTHSS does not discriminate in any employment practice, education program, or educational activity on the basis of **race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws.** The Connecticut State Department of Education does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction. Inquiries regarding the Connecticut Technical High School System's nondiscrimination policies and practices should be directed to:

Levy Gillespie

Equal Employment Opportunity Director/American with Disabilities Act Coordinator

State of Connecticut Department of Education

25 Industrial Park Road

Middletown, CT 06457

860-807-2071

[Levy.Gillespie@ct.gov](mailto:Levy.Gillespie@ct.gov)

(Coordinator for matters related to Affirmative Action/Equal Opportunity Employment and nondiscrimination policies and practices)

Beatrice Tinty  
Education Consultant  
Connecticut Technical High School System  
25 Industrial Park Road  
Middletown, CT 06457  
860-807-2220

(Coordinator for matters related to Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973)

U.S. Department of Education  
Office for Civil Rights  
5 Post Office Square, Suite 900  
Boston, Massachusetts 02109-3921  
617-289-0111  
Fax number: 617-289-0150  
TTY/TDD: 877-521-2172

(Matters related to race, color, national origin, age, sex and/or disability)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**